

BLOXHAM PARISH COUNCIL

WEDNESDAY 19 MAY 2021

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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11 May 2021

Dear Councillor,

An Advisory meeting of the Parish Council will be held on Zoom on **Wednesday 19 May 2021 at 7.30pm** to consider the business set out in the Agenda below and you are invited to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/84327711715?pwd=YWI5UnhRY0FQbXVrK0VET09YUkNjUT09>

Meeting ID: 843 2771 1715
Passcode: 615685

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

- (a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*
- (b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 5 May 2021. **(Attached)**

7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 5 May 2021.

7:40pm – 7:45pm

6. **Chairman's Announcements**

- Welcome the New District Councillor for Bloxham, Adam Nell.

7:45pm – 7:50pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

7:50pm – 8:00pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:00pm – 8:10pm

9. **Planning**

i) **Planning Applications** - To consider the following planning applications:

- 21/00777/F Beehive Cottage, Church Street, Bloxham - Replacement porch/canopy with green oak structure to be tiled with slate. Existing Dwarf wall to be replaced with new stone Dwarf wall. Damaged/shot bricks to front of property to be removed or repaired with like for like. Approx. 60 bricks in total to be replaced/repaired and repointed.
- 21/01249/F, 10 Crab Tree Close, Bloxham - Retrospective - Partial conversion of garage to a family garden room and storage.
- 21/01232/F & 21/01233/LB, The Old Manor Little Bridge Road Bloxham - Re-modelling single storey rear corridor extension; conversion of store to create artists studio; replacement of existing garage/workshop
- 21/01265/F, Side Acre, Queen Street, Bloxham - Renovation and change of appearance of the existing dwelling, creation of front gable extension, new entrance porch, rear extensions and extension to existing outbuilding to form a proposed garage. Replacement of existing roof covering with natural slates. Creation of external stone walls and integrated gates

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:10pm – 8:20pm

10. **Environment/Village Matters**

i) Street Furniture – To discuss:

- a request for a new bench in Gascoigne Way. **(Report to follow)**
- new dog waste bins and litter bins for Bloxham Grove Road. **(Report to follow)**
- to accept a quote for new litter bin at bus stop outside the Ex-Servicemen's Hall. **(Report to follow)**

ii) Signage for Bovis Estate – To discuss new road signage for the Bovis estate (off Barford Road), following a request from residents. **(Report to follow)**

iii) Footpaths – To discuss:

- the condition of the footpath next to Warriner School.
- the footpath which crosses the Miller Homes land on Milton Road/Barford Road (next to Bloxham Mill)

iv) Climate Change 'The Great Big Green Week' – To discuss whether the Parish Council should support the 'The Great Big Green Week' <https://greatbiggreenweek.com>

8:20pm – 8:50pm

11. **Financial Matters**

i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**

ii) Governing 'Levelling up' Funds – To discuss how the Parish Council could access the Community Renewal Fund, the Levelling Up Fund and the Community Ownership Fund for the benefit of the village or make the village aware this funding is available. **(Information previously circulated)**

8:50pm – 9:00pm

12. **Parish Council Matters**

i) Vacancies – To consider any applications for co-option onto the Parish Council.

ii) Parish Council Responsibilities/Appointments to Other Bodies – To discuss Parish Councillor responsibilities. **(Report attached)**

iii) Gigaclear – To discuss the request for permission from Gigaclear to install fibre broadband equipment on Parish Council land in Gascoigne Way. **(Information previously circulated)**

iv) Parish Council Equipment – To discuss the storage of Parish Council equipment. **(Report to follow)**

9:00pm – 9:20pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:20pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

15. **Jubilee Hall Project** – To discuss the project at Jubilee Hall.
9:20pm – 9:30pm

16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Monday 7 June 2021

- Tuesday 22 June 2021
- Monday 5 July 2021
- Tuesday 20 July 2021
- Monday 2 August 2021
- Monday 6 September 2021
- Tuesday 21 September 2021

9:30pm

17. Items for the Future Agendas/Items of Information

- Goggs Tree works for Monday 6/9/2021
- Co-option Procedure (Sept 2021)
- Vehicle Activated Sign (VAS) A361
- St Mary's Church Yard

9:30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled Until Further Notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk